DATE

MEMORANDUM FOR 673 MSG/CC

FROM: 673 CEG/CC

SUBJECT: Request Approval to Possess/Consume Alcoholic Beverages

1.The 673 CEG will be hosting their annual holiday party at 27000 Arctic Valley Rd December 2021. This is a formal request to possess/consume alcoholic beverages during this event.

2.The 673 CEG has designated a monitor to ensure no one under the age of 21 consumes alcohol. We will also ensure food and non-alcoholic beverages are available. Designated drivers will be available for all those who choose to consume alcohol.

3.Further questions may be directed to XXXXXXXXXXX at XXXXXXX

 XXXXXXXXXXXXXXXXX

 Commander

1st Ind, 673 MSG/CC

MEMORANDUM FOR 673 CEG/CC

Approved/Disapproved