

DEPARTMENT OF THE ARMY
Vacancy Announcement Number: WENAFEV1002134-150

Changes to the Job Announcement: THESE POSITIONS ARE OPEN UNTIL FILLED. REFERRAL LISTS WILL BE ISSUED AS APPLICATIONS ARE RECEIVED. ALL POSITIONS MAY BE FILLED PRIOR TO FINAL CLOSING DATE.

Opening Date: March 12, 2010

Closing Date: September 30, 2010

Position: FOOD AND BEVERAGE ATTENDANTS, NA-7401-01
Salary: \$9.72 - \$9.72 Hourly
Place of Work: MOOSE RUN GOLF COURSE, FORT RICHARDSON, AK
Position Status: Flexible (FLEX.) -- Seasonal
Number of Vacancy: MULTI

Duties: Performs all of the following duties on a recurring basis:

Prepares and serves food items which include, but are not limited to, hot dogs, nachos, chips, candy, lemonade drinks, etc. Keeps work area clean and orderly. Collects sales slips, total sales on cash register, accepts payment from patrons and makes change as necessary. Maintains related cash records.

May operate a beverage cart on the golf course, working independently, to include loading and unloading the beverage cart in accordance with set standards.

Performs other duties as assigned.

About the Position:

- * THIS IS A SEASONAL POSITION AT MOOSE RUN GOLF COURSE.
- * EMPLOYMENT NOT TO EXCEED 01 NOVEMBER 2010.
- * MAY BE PLACED IN A NON-DUTY, NON-PAY STATUS FROM DATE OF HIRE UNTIL START OF GOLF COURSE OPERATIONS.
- * PLEASE VISIT WWW.MOOSERUNGOLFCOURSE.COM FOR MORE INFORMATION.

***** EMPLOYMENT RUNS FROM APPROXIMATELY 15 APRIL TO 15 OCTOBER *****

THIS POSITION WILL JOINT BASE WITH ELMENDORF AIRFORCE BASE EFFECTIVE 01 OCTOBER 2010.

Who May Apply:

- NAF application for employment (DA3433) may be downloaded at <http://www.mwrarmyalaska.com/NAFJobs.html>. Prior military must submit copy 4 of their DD 214 with the application. Incomplete applications will not be considered. ALSO OPEN TO AIRFORCE NAF AND AIRFORCE INTERCHANGE ELIGIBLES
- All sources.

Qualifications:

1. Must be at least 21 years of age.
2. Must possess valid drivers license.
3. Must possess math skills necessary to calculate patron bills and take inventory.
4. Must be able to read, write and speak English fluently.
5. Able to work alone.
6. Know the proper use of special cleaning and sanitizing solutions.
7. Know simple food handling techniques.
8. Able to work safely.
9. Able to serve uniform individual portions and avoid distractions when several guests ask for different items at the same time.
10. Be able to lift and carry weights up to 40 pounds.
11. Requires constantly standing, stooping, bending, walking and reaching.

Knowledge of golf helpful.

COPY OF DRIVER'S LICENSE MUST BE SUBMITTED WITH APPLICATION

- The experience described in your resume will be evaluated as related to the qualifications, knowledge, skills and abilities required for this job.

Other Information:

- Schedule tour of duty will require evenings, weekends and holiday work hours.
- Payment of Permanent Change of Station (PCS) costs is not authorized, based on a determination that a PCS move is not in the Government interest.

Other Advantages: A copy of the sponsor's orders must be submitted with application when requesting spouse employment preference (SEP). Refusal by the spouse to participate in established recruitment procedures (i.e. interview, knowledge, skills and abilities where required etc) is considered a declination of employment and may be a basis for termination of spouse entitlement for the current PCS of the sponsor.

Other Requirements:

- Satisfactory completion of a National Agency Check and Inquiries (NACI) that will be initiated prior to appointment to a NAF position.
- The Department of the Army provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the servicing civilian personnel unit. Requests for reasonable accommodation are made on a case-by-case basis.
- You will be required to show Social Security card upon appointment to a NAF position.
- Must possess and maintain a valid stateside driver's license.
- Must demonstrate the ability to speak, read, write, and understand English sufficiently to execute job requirements.
- Documentation to support Military Spouse Preference needs to be submitted at time of application.
- Male applicants born after December 31, 1959 must complete a Pre-Employment Certification Statement for Selective Service Registration.
- Direct Deposit of Pay is Required.
- You must include the announcement number on your application.
- You may claim Military Spouse Preference.
- Credit will be given for appropriate unpaid experience or volunteer work.
- Failure to provide all of the required information as stated in the vacancy announcement may result in an ineligible rating or may affect the overall rating.

How to Apply:

- Resumes must be received by the closing date of this announcement.
- Announcements close at 12:00am (midnight) Eastern Time.

You may send your resume via surface mail to: WEST REGION CPAC, NAF HR OFFICE, ATTN: CLAIRE TSCHIDA, 724 POSTAL SERVICE LOOP #9700, FORT RICHARDSON, AK 99505

You may fax your resume to: 907-384-1370

You may email your resume to Point of Contact. You must include Job Announcement Number on the subject line.

Point of Contact: NAF HUMAN RESOURCES OFFICE, CPAC, 907-384-3745,
NAF.FTRICHARDSON@US.ARMY.MIL

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